



**THE AQEIPS ANNUAL GENERAL MEETING 2017-2018
APRIL 28, 2018, FROM 2 PM TO 4 PM**

MINUTES

OBJECT: AGM 2017-2018

DATE AND TIME: Saturday April 28, 2018, from 2 pm to 4 pm

LOCATION: UQAM, Departement of education, 455 René-Levesque East, Pavilion W, room W-1000, Access is through the *didacthèque* of the library of education

WRITTEN BY: Denyse Mayano, institutional supporting member

WERE PRESENT:

ACTIVE MEMBERS – 15

Jimmy Liberge
Jean-Pierre St-Denis
Sophie Brault-Bédard
Samuel Fortin
Guylaine Paradis
Kery Hernandez Bueso
Nicolas Vandal
Marie-Anne Joachim
Stefanie Lafrance
Kim Plourde
Éric Sirois
Claude Prévos
Julie Chartrand-Aubut
Marthe Mujawimana
Geneviève Guernier

MEMBERS OF THE BOARD OF DIRECTORS – 6

Jérôme Archambault, president
Catherine Fichten, coopted member
Frank Pinat, administrator





Shamron Spence, treasurer
Pier Éric Chamberland, administrator
Jean Horvais, administrator

INDIVIDUAL SUPPORTING MEMBERS – 0

INSTITUTIONNAL SUPPORTING MEMBERS – 1
Denyse Mayano (Félix-Antoine school)

INVITED NON MEMBERS – 4
Pierre Rousseau, host
Chantale Fontaine, volunteer
Jayson Hernandez, Kery Hernandez's brother
Amayelle Boissonneault, Stéphanie Lafrance's daughter

PARTNERS – 3
Kim Joly, Independent Living - Montréal
Simon Telles, QSU
Guillaume Lecompte QSU

EMPLOYEES – 7
Anthony Blain, interpreter
Gilda Boffa, interpreter and Executive director
Lisa Modeste, attendant
Kris Woodside, bookkeeper and administrative assistant
Étienne Langlois, vidéaste
Marie-Hélène Tanguay, chargée des communications
Jude-Henri Jeanniton, coordonnateur du projet d'amélioration des pratiques inclusives

Total: 36

1. Word of welcome

Jérôme Archambault - Salutations
- Thanking the speakers

2. Nomination and election of a president of assembly

MOTION BOD 2017-2018/42

MOTION: PIERRE ROUSSEAU WILL BE PRESIDENT OF ASSEMBLY

MOTION BY: JÉRÔME ARCHAMBAULT

SECONDED BY: SAMULE FORTIN

MOTION CARRIED UNANIMOUSLY





3. Nomination and election of a secretary of assembly

MOTION BOD 2017-2018/43

MOTION: DENYSE MAYANO WILL BE SECRETARY OF ASSEMBLY

MOTION BY: JÉRÔME ARCHAMBAULT

SECONDED BY: JEAN-PIERRE ST-DENIS

MOTION CARRIED UNANIMOUSLY

4. Verification of quorum and of sending of the Notice of Meeting

Verified

5. Reading and adoption of the Agenda

MOTION BOD 2017-2018/44

MOTION: TO ADOPT THE AGENDA AS IS

MOTION BY: SAMUEL FORTIN

SECONDED BY: MARIE-ANNE JOACHIM

MOTION CARRIED UNANIMOUSLY

6. Reading of the minutes of the last AGM, held Saturday April 22, 2017

MOTION BOD 2017-2018/45

MOTION: TO ADOPT THE MINUTES OF THE LAST AGM, HELD SATURDAY
APRIL 22, 2017

MOTION BY: JEAN HORVAIS

SECONDED BY: JEAN-PIERRE ST-DENIS

MOTION CARRIED UNANIMOUSLY

7. Presentation of financial statements and adoption of the 2017 financial report

Presentation by Jérôme Archambault: the accounting firm that did our financial statements this year is still *Lefebvre, Gendron, Beaulieu et Brisson*.

Discussion:

It is proposed to request quotes from other auditors.

MOTION BOD 2017-2018/46

MOTION: TO REQUEST QUOTES FROM OTHER AUDITORS

MOTION BY: SAMUEL FORTIN



SECONDED BY: KIM PLOURDE

MOTION CARRIED UNANIMOUSLY

Discussion:

It is proposed to postpone the motion to request quotes from other auditors because there were too many changes this year and it would be best to wait till next year.

MOTION BOD 2017-2018/47

MOTION: TO POSTPONE THE REQUEST FOR QUOTES TO NOMINATE A NEW AUDITOR

MOTION BY: CATHERINE FICHTEN

SECONDED BY: JEAN-PIERRE ST-DENIS

MOTION CARRIED UNANIMOUSLY

It is proposed to adopt the financial statements for 2017.

MOTION BOD 2017-2018/48

MOTION: TO ADOPT THE FINANCIAL STATEMENTS FOR 2017

MOTION BY: SAMUEL FORTIN

SECONDED BY: JEAN-PIERRE ST-DENIS

MOTION CARRIED UNANIMOUSLY

8. Nomination of the external auditor for the 2018 fiscal year

The Association has been dealing with the *Lefebvre, Gendron, Beaulieu et Brisson* firm for several years.

MOTION BOD 2017-2018/49

MOTION: TO CONTINUE DEALING WITH THE *LEFEBVRE, GENDRON, BEAULIEU ET BRISSON* FIRM

MOTION BY: JÉRÔME ARCHAMBAULT

SECONDED BY: FRANK PINAT

MOTION CARRIED UNANIMOUSLY

9. Presentation and adoption of the financial forecast for 2018-2019

We discussed it, but it is not necessary to adopt it.

10. Presentation and adoption of the 2017-2018 annual report

MOTION BOD 2017-2018/50





MOTION: TO CONTINUE DEALING WITH THE *LEFEBVRE, GENDRON, BEAU-LIEU ET BRISSON* FIRM

MOTION BY: KIM PLOURDE

SECONDED BY: NICOLAS VENDAL

MOTION CARRIED UNANIMOUSLY

11. Presentation and adoption of the Priorities for 2018-2019

Miscellaneous question presented here:

It is proposed to vote a motion to congratulate the outgoing Executive director in view of the excellent services at the AQEIPS over the last four years.

MOTION BOD 2017-2018/51

MOTION: TO VOTE A MOTION TO CONTRATULATE THE OUGOING EXECUTIVE DIRECTOR FOR THE EXCELLENT SERVICES SHE PROVIDED TO THE AQEIPS OVER THE LAST FOUR YEARS.

MOTION BY: JÉRÔME ARCHAMBAULT

SECONDED BY: JEAN HORVAIS

MOTION CARRIED UNANIMOUSLY

12. Awarding of the scholarships (The scholarship winners must attend the whole meeting.)

The winners are:

Keiry Johana Hernandez Bueso

Bachelors in social work

Guyline Paradis

Certificate in French linguistic with a specialisation in psychology

Nicolas Vandal

Bachelors in social work

Marie-Anne Joachim

Masters in management of health and social services

13. Remove \$5 fee for new members





It is proposed that new student members will no longer have to pay the \$5 membership fee.

MOTION BOD 2017-2018/52

MOTION: THAT NEW STUDENT MEMBERS WILL NO LONGER HAVE TO PAY THE \$5 MEMBERSHIP FEE

MOTION BY: MARIE-ANNE JOACHIM

SECONDED BY: SOPHIE BRAULT-BÉDARD

MOTION CARRIED UNANIMOUSLY

It is suggested that a donation can still be made even though we can't produce a tax receipt.

14. Election of Board of Directors for 2018-2019

14.1. Nomination and election of an election president and of an election clerk

It is proposed that the president of the assembly and the secretary of assembly act respectively as election president and as election clerk.

MOTION BOD 2017-2018/53

MOTION: THAT THE PRESIDENT OF THE ASSEMBLY AND THE SECRETARY OF ASSEMBLY ACT RESPECTIVELY AS ELECTION PRESIDENT AND AS ELECTION CLERK

MOTION BY: SAMUEL FORTIN

SECONDED BY: STÉPHANIE LAFRANCE

MOTION CARRIED UNANIMOUSLY

14.2. Nomination and election of two (2) election supervisors

MOTION BOD 2017-2018/54

MOTION: THAT THE TWO ELECTION SUPERVISORS BE MARIE-HÉLÈNE TANGUAY AND JUDE-HENRI JEANNITON

MOTION BY: SAMUEL FORTIN

SECONDED BY: STÉPHANIE LAFRANCE

MOTION CARRIED UNANIMOUSLY

14.3. Presentation of the positions to be filled

14.3.1 One (1) two (2) year positions in an area outside of urban centers

14.3.1.1. Nomination





14.3.1.2. Election

14.3.2. Three (3) two (2) year positions (administrators)

14.3.2.1. Nomination

14.3.2.2. Election

14.3.3. Two (2) one (1) year positions (administrators)

14.3.3.1. Nomination

14.3.3.2. Election

Only one person, Marie-Anne Joachim, expresses her interest to be on the Board of Directors. She wishes to become a coopted member and is elected by acclamation.

14.4. Closing of the elections

15. Reminder about the first meeting of the Board of Directors for 2018-2019 of the AQEIPS

After the AGM from 4 pm to 5 pm.

16. Various questions (open)

No questions

17. Adjournment of the meeting

MOTION BOD 2017-2018/55

MOTION: TO ADJOURN THE MEETING AT 3:55 PM

MOTION BY: JEAN-PIERRE ST-DENIS

SECONDED BY: SHAMRON SPENCE

MOTION CARRIED UNANIMOUSLY

Signature of two members of the Board of Directors:

